

VILLAGE OF OAK LAWN

LIQUOR LICENSE APPLICATION

I. APPLICATION CHECKLIST

The Village of Oak Lawn has traditionally maintained a strong regulatory position regarding both the manner of operation and number of businesses selling alcoholic beverages. In Oak Lawn, the Village President services as the Liquor Control Commissioner. She has the authority to issue, suspend, or revoke liquor licenses. The Board of Trustees limits, by ordinance, classification, hours of sale and the number of liquor licenses that may be issued.

For questions or information related to obtaining a liquor license, contact Deanne Adasiak, Licensing Administrator at (708) 499-7837.

Review Chapter 3 of the Village of Oak Lawn's Municipal Code for further information.

In addition, schedule a meeting with Larry Deetjen, Village Manager, regarding your business plan to open a liquor establishment. You may schedule this meeting by calling (708) 499-7744.

Liquor License Application Process

- Please turn in completed, signed, and notarized application and please submit with proof of ownership of the premises for which the license is being sought **or** a copy of a fully executed lease for those premises. Please also submit the \$250 application fee.
- Submit a floor plan or drawing that depicts the premises, including the general interior layout and the number of tables and seats.
- The liquor license application will be submitted to the Oak Lawn Liquor Advisory Board. The Liquor Advisory Board meets the last Wednesday of every month. The deadline to submit the liquor license application in order to meet the Board deadline is seven days before the Liquor Advisory Board meeting.
- After review by the Liquor Advisory Board, the Liquor License request will go the Village Board of Trustees. The Village Board of Trustees meets the second and fourth Tuesday of every month.

Proceedings upon Approval of the Liquor License Application

- Fingerprinting. The applicant and all persons he/she proposes to use as managers/bartenders shall be fingerprinted and maintained on file with the Police Department. Please schedule fingerprinting by calling 708.499.7887.
- Submit proof of liquor liability insurance coverage of not less than \$1 million (if required by the Liquor Code), including name and address of insurance company for both the licensee and owner of the building in which the alcoholic liquor will be sold for the duration of the license. The Village does not need to be named as an additional insured.
- Obtain a State of Illinois liquor license from the Illinois Liquor Commission, 100 West Randolph Street, Suite 7-801, Chicago, 60601 (312) 814-2206.

- ❑ Obtain a Retailer's Occupational Tax Number (sales tax number) from the State of Illinois and submit it to the Village. For that number, contact:
Department of Revenue
State of Illinois Center
100 West Randolph Street, Level Seven, Suite 300
Chicago, Illinois 60601
(312) 814-5232 (hours: 8:30 a.m. to 4:30 p.m. weekdays)
www.tax.illinois.gov

II. INSURANCE

The business applying for a liquor license must have an insurance policy in an amount of at least \$1 million at the time this application is submitted as provided in Section 111.30 of the Liquor Code. Proof of insurance coverage must be submitted with this application.

III. LIQUOR LICENSE CLASSIFICATION & FEES

Check classification of license being sought:

CLASSIFICATION OF LICENSES, CLOSING HOURS:

CLASS A LICENSE; Taverns And Lounges Only, Two O'clock A.M. Closing: Shall authorize the retail sale on the specified premises of alcoholic liquors for consumption on said premises and the retail sale of alcoholic liquors in the original package, not for consumption on the premises where sold. A class A license shall allow the sale of sandwiches only, but no kitchen facilities are permitted. No alcoholic liquor shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sunday. No live entertainment shall be allowed on the premises. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall not be allowed in a Class A licensed Premises.

CLASS AV LICENSE; Taverns And Lounges Only, Two O'Clock A.M. Closing: Shall authorize the retail sale on the specified premises of alcoholic liquors for consumption on said premises and the retail sale of alcoholic liquors in the original package, not for consumption on the premises where sold. A class AV license shall allow the sale of sandwiches only, but no kitchen facilities are permitted. No alcoholic liquor shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sunday. No live entertainment shall be allowed on the premises. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall be authorized so long as the licensee also has a video gaming license issued by the Illinois Gaming Board in accordance with the provisions of the Illinois Video Gaming Act and all rules, regulations, and restrictions imposed by the Illinois Gaming Board; and the operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

CLASS B LICENSE; Package Liquor Store And Drugstores Only: Shall authorize the retail sale of all alcoholic liquor in its original package only, not for consumption on the premises where sold. No alcoholic liquor shall be sold, given away or offered for sale in, upon or about the

specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and nine o'clock (9:00) A.M. on Sundays.

CLASS C LICENSE; Special Events Only: Shall authorize the sale or giving away of alcoholic liquor for consumption on the premises where sold or given away at any specific event sponsored by any club, organization or individual. No alcoholic liquor shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. All class C licenses shall expire ten (10) days after the date of issue. Applications for class C licenses shall be made as in the case of any other class of license, and said licensee shall be governed by all of the provisions of this chapter. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall not be allowed for a Class C licensed Special Event.

CLASS D LICENSE; Convenience Stores: Shall authorize the storage, distribution and retail sale of alcoholic liquor commonly known as beer and wine only, in their original packages only, not for consumption on the premises where sold, as an adjunct to a convenience store. The area set aside for liquor sales shall not exceed twenty percent (20%) of the floor area of the convenience store. For purposes of determining the allowable beer and wine sales area, the licensee shall submit a floor plan of the convenience store at the time of application for the license. Areas of the convenience store, to which access by customers is prohibited, shall not be counted in the floor area calculation. All beer and wine on display for sale shall be kept in a locked display case at all times during which the sale of beer and/or wine is prohibited, with only the cashier/an employee being able to unlock said display case. All extra beer and wine stock shall be kept in a storage room, with access limited only to employees. No more than two (2) signs, banners, posters or any combination thereof, advertising beer and/or wine, shall be visible from the exterior of the convenience store. Beer and/or wine may only be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of seven o'clock (7:00) A.M. and eleven o'clock (11:00) P.M. on weekdays and Saturdays and between the hours of nine o'clock (9:00) A.M. and eleven o'clock (11:00) P.M. on Sundays.

CLASS E LICENSE; Liquor, Package, Orchestra, Live Entertainment, Dancing: Shall authorize the retail sale on the specified premises of alcoholic liquor for consumption on said premises, and the retail sale of alcoholic liquor in the original package not for consumption on the premises where sold. No alcoholic liquor shall be sold, given away or offered for sale in or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and nine o'clock (9:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall not be allowed in a Class E licensed Premises.

CLASS EV LICENSE; Liquor, Package, Orchestra, Live Entertainment, Dancing: Shall authorize the retail sale on the specified premises of alcoholic liquor for consumption on said premises, and the retail sale of alcoholic liquor in the original package not for consumption on the premises where sold. No alcoholic liquor shall be sold, given away or offered for sale in or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and nine o'clock (9:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall be authorized so long as the licensee also has a video gaming license issued by the Illinois Gaming Board in accordance with the provisions of the Illinois Video Gaming Act and all rules, regulations, and restrictions imposed by the Illinois Gaming Board; and the operation of video

gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

CLASS F LICENSE; Restaurant, Beer And Wine Only, With Or Without A Bar: Shall authorize the storage, distribution and retail sale of alcoholic liquor commonly known as beer and wine solely for consumption at tables on the premises where sold, and such sales to be made only incidental to the sale of food for consumption on the licensed premises. No beer and wine shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall not be allowed in a Class F licensed premises.

CLASS FV LICENSE; Restaurant, Beer And Wine Only, With Or Without A Bar: Shall authorize the storage, distribution and retail sale of alcoholic liquor commonly known as beer and wine solely for consumption at tables on the premises where sold, and such sales to be made only incidental to the sale of food for consumption on the licensed premises. No beer and wine shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall be authorized so long as the licensee also has a video gaming license issued by the Illinois Gaming Board in accordance with the provisions of the Illinois Video Gaming Act and all rules, regulations, and restrictions imposed by the Illinois Gaming Board; and the operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

CLASS G LICENSE; Hotels, Motels, Live Entertainment: Shall authorize the storage, distribution and retail sale on the premises of hotels and motels of alcoholic liquor for consumption on said premises. The retail sale of alcoholic liquor in the original package to occupants of the hotel or motel only shall also be authorized. No alcoholic liquor shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. The holder of a class G license shall have the privilege of providing restaurant facilities upon the licensed premises. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall not be allowed in a Class G licensed premises.

CLASS GV LICENSE; Hotels, Motels, Live Entertainment: Shall authorize the storage, distribution and retail sale on the premises of hotels and motels of alcoholic liquor for consumption on said premises. The retail sale of alcoholic liquor in the original package to occupants of the hotel or motel only shall also be authorized. No alcoholic liquor shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. The holder of a class G license shall have the privilege of providing restaurant facilities upon the licensed premises. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall be authorized so long as the licensee also has a video gaming license issued by the Illinois Gaming Board in accordance with the provisions of the Illinois Video Gaming Act and all rules, regulations, and restrictions imposed by the Illinois Gaming Board; and the operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

CLASS H LICENSE; Restaurant, Liquor, No Bar Permitted: Shall authorize the sale of alcoholic liquor in conjunction with the sale of food only. No bar shall be permitted. No alcoholic liquor shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall not be allowed in a Class H licensed premises.

CLASS HV LICENSE; Restaurant, Liquor, No Bar Permitted: Shall authorize the sale of alcoholic liquor in conjunction with the sale of food only. No bar shall be permitted. No alcoholic liquor shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall be authorized so long as the licensee also has a video gaming license issued by the Illinois Gaming Board in accordance with the provisions of the Illinois Video Gaming Act and all rules, regulations, and restrictions imposed by the Illinois Gaming Board; and the operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

CLASS I LICENSE; Restaurant, Liquor, Bar Permitted, Live Entertainment Permitted: Shall authorize the sale of alcoholic liquor in conjunction with the sale of food only. A bar shall be permitted. No alcoholic liquor shall be sold, given away or offered for sale in or upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall not be allowed in a Class I licensed premises.

CLASS IV LICENSE; Restaurant, Liquor, Bar Permitted, Live Entertainment Permitted: Shall authorize the sale of alcoholic liquor in conjunction with the sale of food only. A bar shall be permitted. No alcoholic liquor shall be sold, given away or offered for sale in or upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall be authorized so long as the licensee also has a video gaming license issued by the Illinois Gaming Board in accordance with the provisions of the Illinois Video Gaming Act and all rules, regulations, and restrictions imposed by the Illinois Gaming Board; and the operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

CLASS J LICENSE; Private Clubs And Organizations For Profit: Shall authorize the retail sale on the specified premises of alcoholic liquor and for consumption on said premises only, and such license shall be authorized only for issuance to private clubs and organizations, and only when such sales are limited to the members of such club or organization and authorized guests. For purposes of this section, a "private club or organization" is defined as a "for profit corporation" organized under the laws of the state solely for the promotion of some common object other than the sale or consumption of alcoholic liquors; kept, used and maintained by its members through the payment of annual dues; and owning, hiring or leasing a building or space in a building, of such extent and character as may be suitable and adequate for the reasonable and comfortable use and accommodation of its members and their guests. No alcoholic liquor shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two

o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall not be allowed in a Class J licensed premises.

CLASS JV LICENSE; Private Clubs And Organizations For Profit: Shall authorize the retail sale on the specified premises of alcoholic liquor and for consumption on said premises only, and such license shall be authorized only for issuance to private clubs and organizations, and only when such sales are limited to the members of such club or organization and authorized guests. For purposes of this section, a "private club or organization" is defined as a "for profit corporation" organized under the laws of the state solely for the promotion of some common object other than the sale or consumption of alcoholic liquors; kept, used and maintained by its members through the payment of annual dues; and owning, hiring or leasing a building or space in a building, of such extent and character as may be suitable and adequate for the reasonable and comfortable use and accommodation of its members and their guests. No alcoholic liquor shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall be authorized so long as the licensee also has a video gaming license issued by the Illinois Gaming Board in accordance with the provisions of the Illinois Video Gaming Act and all rules, regulations, and restrictions imposed by the Illinois Gaming Board; and the operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

CLASS K LICENSE; Not For Profit Clubs And Organizations, Liquor: Shall authorize the retail sale on the specified premises of alcoholic liquor for consumption on said premises only, and such license shall be authorized only for issuance to not for profit clubs and organizations including, but not limited to, the Knights Of Columbus and Veterans Of Foreign Wars. No alcoholic liquor shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall not be allowed in a Class K licensed premises.

CLASS KV LICENSE; Not For Profit Clubs And Organizations, Liquor: Shall authorize the retail sale on the specified premises of alcoholic liquor for consumption on said premises only, and such license shall be authorized only for issuance to not for profit clubs and organizations including, but not limited to, the Knights Of Columbus and Veterans Of Foreign Wars. No alcoholic liquor shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall be authorized so long as the licensee also has a video gaming license issued by the Illinois Gaming Board in accordance with the provisions of the Illinois Video Gaming Act and all rules, regulations, and restrictions imposed by the Illinois Gaming Board; and the operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

CLASS L LICENSE; Banquet Halls: Shall authorize the retail sale on the specified premises of alcoholic liquor for consumption on said premises only. No alcoholic liquor shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of

two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall not be allowed in a Class L licensed premises.

CLASS LV LICENSE; Banquet Halls: Shall authorize the retail sale on the specified premises of alcoholic liquor for consumption on said premises only. No alcoholic liquor shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall be authorized so long as the licensee also has a video gaming license issued by the Illinois Gaming Board in accordance with the provisions of the Illinois Video Gaming Act and all rules, regulations, and restrictions imposed by the Illinois Gaming Board; and the operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

CLASS M LICENSE; Full Service Restaurant With Bar: Alcoholic beverages served as an adjunct to food service at a full service restaurant for consumption on the licensed premises. A bar/bar area with seating capacity of no more than twenty five percent (25%) of the total seating capacity of the licensed establishment shall be allowed. For purposes of this license class, seating within the bar/bar area shall constitute seating at which patrons can order solely alcoholic liquor, without any food, if they so choose. For purposes of the class M license, a "full service restaurant" shall be defined as any public place kept, used, maintained, advertised, and held out to the public as a place where meals are actually and regularly served, with adequate and sanitary kitchen and dining room equipment and with adequate staff to take orders, prepare food, and serve the food in a full service operation rather than a fast food service operation. The principal business of a "full service restaurant" is the service of said meals, and said service of meals shall constitute at least sixty percent (60%) of the gross income of the establishment, as distinguished from the principal business being the service of alcoholic beverages with service of food as a supplement to the service of alcoholic beverages. No package sales shall be permitted. No billiard and/or pool tables or "automatic amusement devices", as defined by section 3-4A-21 of this title, shall be permitted on the licensed premises. No alcoholic beverages shall be sold, given away or offered for sale in, upon and about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and Saturdays, and between the hours of two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall not be allowed in a Class M licensed premises.

CLASS MV LICENSE; Full Service Restaurant With Bar: Alcoholic beverages served as an adjunct to food service at a full service restaurant for consumption on the licensed premises. A bar/bar area with seating capacity of no more than twenty five percent (25%) of the total seating capacity of the licensed establishment shall be allowed. For purposes of this license class, seating within the bar/bar area shall constitute seating at which patrons can order solely alcoholic liquor, without any food, if they so choose. For purposes of the class M license, a "full service restaurant" shall be defined as any public place kept, used, maintained, advertised, and held out to the public as a place where meals are actually and regularly served, with adequate and sanitary kitchen and dining room equipment and with adequate staff to take orders, prepare food, and serve the food in a full service operation rather than a fast food service operation. The principal business of a "full service restaurant" is the service of said meals, and said service of meals shall constitute at least sixty percent (60%) of the gross income of the establishment, as distinguished from the principal business being the service of alcoholic beverages with service of food as a supplement to the

service of alcoholic beverages. No package sales shall be permitted. No billiard and/or pool tables or "automatic amusement devices", as defined by section [3-4A-2-1](#) of this title, shall be permitted on the licensed premises. No alcoholic beverages shall be sold, given away or offered for sale in, upon and about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and Saturdays, and between the hours of two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall be authorized so long as the licensee also has a video gaming license issued by the Illinois Gaming Board in accordance with the provisions of the Illinois Video Gaming Act and all rules, regulations, and restrictions imposed by the Illinois Gaming Board; and the operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

CLASS N LICENSE; Outdoor Service Areas: Authorizes an establishment, that already holds a liquor license which authorizes the sale of alcoholic liquor for consumption on the licensed premises (hereinafter the "primary liquor license"), to also sell alcoholic liquor for consumption in an outdoor service area which can be accessed from the licensed premises. The hours during which alcoholic liquor may be sold and the conditions applicable to such sales, as applicable to the primary liquor license, shall also be applicable to the service of alcoholic liquor in the outdoor service area under the class N liquor license. A class N liquor license may be authorized subject to the licensee's compliance with such additional terms and conditions as may be necessary to protect the health, safety and welfare of the general public and those residents of the village in the area surrounding the licensed establishment. A temporary class N liquor license may be applied for in relation to a special event of no more than one day. No more than three (3) temporary class N liquor licenses may be issued to the same licensee within any twelve (12) month period. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall not be allowed in the outdoor service area of a Class N licensed premises.

CLASS O LICENSE; Tobacconist: Shall authorize the storage, distribution and retail sale of alcoholic liquor commonly known as wine only, in its original package only, not for consumption on the premises where sold, as an adjunct to a tobacconist. For purposes of this class O license, a "tobacconist" shall be defined as a retail store which sells, as its primary business purpose, cigar and pipe related tobacco products and accessories. The area set aside for wine sales shall not exceed fifty percent (50%) of the floor area of the tobacconist store. For purposes of determining the allowable wine sales area, the licensee shall submit a floor plan of the tobacconist store at the time of application for the license. Areas of the tobacconist store, to which access by customers is prohibited, shall not be counted in the floor area calculation. Free wine tastings shall be permitted. Wine may only be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of seven o'clock (7:00) A.M. and eleven o'clock (11:00) P.M. on weekdays and Saturdays and between the hours of eleven o'clock (11:00) A.M. and eleven o'clock (11:00) P.M. on Sundays.

CLASS P LICENSE; Mail Order Sales Of Wine Only: No alcoholic liquor served for consumption on the premises and no package sales, other than by mail order, allowed from the licensed premises.

CLASS Q LICENSE; Full Service Restaurant with Retail Wine Area. A Class Q license shall authorize the sale of all alcoholic liquors for consumption on said premises in connection with a full service restaurant (as defined in the Class M license) and the retail sale of bottled wine in the

original package within the retail wine area for consumption off the premises. The retail wine area shall not exceed fifty percent (50%) of the total square footage of the premises. Further, wine and tasting bars shall be permitted in the retail wine area of said premises. No alcoholic beverages shall be sold, given away or offered for sale for consumption on or off the specified premises between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and Saturdays, and between the hours of two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall not be allowed in a class Q licensed premises.

CLASS QV LICENSE; Full Service Restaurant with Retail Wine Area. A Class Q license shall authorize the sale of all alcoholic liquors for consumption on said premises in connection with a full service restaurant (as defined in the Class M license) and the retail sale of bottled wine in the original package within the retail wine area for consumption off the premises. The retail wine area shall not exceed fifty percent (50%) of the total square footage of the premises. Further, wine and tasting bars shall be permitted in the retail wine area of said premises. No alcoholic beverages shall be sold, given away or offered for sale for consumption on or off the specified premises between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and Saturdays, and between the hours of two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall be authorized so long as the licensee also has a video gaming license issued by the Illinois Gaming Board in accordance with the provisions of the Illinois Video Gaming Act and all rules, regulations, and restrictions imposed by the Illinois Gaming Board; and the operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

CLASS R LICENSE; Microbrewery: A Class R License shall authorize the manufacture of beer products on the licensed premises and the sales at retail of alcoholic liquor, including the manufactured beer products, for consumption on the licensed premises. A Class R License shall authorize the retail sale for off premises consumption of the manufactured beer products only in packaged form. Nothing in the issuance of a Class R license pursuant to this Section shall be considered to relieve the licensee of any responsibility for complying with all applicable state and federal regulations relating to the manufacture and/or sale of beer products. No alcoholic beverages shall be sold, given away or offered for sale for consumption on or off the specified premises between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and Saturdays, and between the hours of two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall not be allowed in a class Q licensed premises.

CLASS RV LICENSE; Microbrewery: A Class R License shall authorize the manufacture of beer products on the licensed premises and the sales at retail of alcoholic liquor, including the manufactured beer products, for consumption on the licensed premises. A Class R License shall authorize the retail sale for off premises consumption of the manufactured beer products only in packaged form. Nothing in the issuance of a Class R license pursuant to this Section shall be considered to relieve the licensee of any responsibility for complying with all applicable state and federal regulations relating to the manufacture and/or sale of beer products. No alcoholic beverages shall be sold, given away or offered for sale for consumption on or off the specified premises between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and Saturdays, and between the hours of two o'clock (2:00) A.M. and eleven o'clock

(11:00) A.M. on Sundays. Video Gaming as defined under the Illinois Video Gaming Act 230 ILCS 40/1 et seq. shall be authorized so long as the licensee also has a video gaming license issued by the Illinois Gaming Board in accordance with the provisions of the Illinois Video Gaming Act and all rules, regulations, and restrictions imposed by the Illinois Gaming Board; and the operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

IV. LIQUOR LICENSE FEES

Review fees required for acquisition of a license (3-3-7) License Fees:

A. The schedule of liquor license fees shall be as follows:

<u>Class Of License</u>	<u>Initial License Fee For Issuance Of A New License</u>	<u>Subsequent Renewal License Annual Fee</u>
A <u>and AV</u>	\$6,250 .00	\$2,437 .00
B	6,250 .00	2,062 .50
C - no fee required	n/a	n/a
D	6,250 .00	1,687 .50
E <u>and EV</u>	6,250 .00	2,812 .50
(License which also allows live entertainment)		187 .50 additional
F <u>and FV</u>	6,250 .00	1,687 .50
G <u>and GV</u>	6,250 .00	3,187 .50
H <u>and HV</u>	6,250 .00	2,437 .50
I <u>and IV</u>	6,250 .00	2,812 .50
(License which also allows live entertainment)		187 .50 additional
J <u>and JV</u>	6,250 .00	1,500 .00
K <u>and KV</u> - annual fee of \$187.50	n/a	n/a
L <u>and LV</u>	6,250 .00	2,625 .00
M <u>and MV</u>	6,250 .00	2,812 .50
N	375 .00	187 .50
Temporary N	62 .50	n/a

O	6,250 .00		1,687 .50
P	625 .00		625 .00
<u>Q and QV</u>	<u>6,250 .00</u>		<u>2,437.50</u>
<u>R and RV</u>	<u>6,250 .00</u>		<u>2,437.50</u>

- B. A licensee, where no change in ownership is involved, may apply for an upgrade of his liquor license and, if approved by the board of trustees, will not be required to pay the initial license fee for such upgraded license, but will only be required to pay the difference between his present renewal license fee and the renewal license fee of the upgraded license.
- C. In the event that the liquor license applicant for a particular location is the spouse and/or child/children of the individual who previously held the liquor license relative to said location, and the reason that the previous liquor license holder relinquished the license was because of an illness or disability (said illness or disability being verified in writing by a licensed physician), the renewal license fee rather than the initial license fee, as set forth above, shall be the fee paid if a new liquor license is issued to said spouse and/or child/children for said location. In addition, in the event that the previous liquor license holder relinquished the license at a point in time other than at the normal expiration date for said license, the portion of the fee paid by the previous liquor license holder that was applicable to the unused term of the relinquished liquor license shall serve as a credit against the fee paid by said spouse and/or child/children. Said credit shall be calculated based on the following formula:

Renewal license fee paid by previous liquor license holder	x	Number of days left in the previous license period when the license was relinquished
		Total number of days in the previous license period

- D. In the event that a liquor licensee is forced to relinquish, or cannot renew, his/her/its liquor license, as a result of the fact that the owner of the licensed premises has refused to renew the licensee's lease for the licensed premises, and said liquor licensee applies for, is qualified to receive, and is issued a new liquor license for another location within the village within six (6) months of the relinquishment/expiration of the old liquor license, the fee charged for said new liquor license shall be the renewal license fee for said license classification rather than the initial license fee.
- E. In the event that a liquor license holder relinquishes his/her/their/its liquor license in contemplation of the sale of the business, and a new liquor license is issued to the prospective purchaser contingent upon consummation of the sale, if said sale fails to be consummated within four (4) months following the issuance of the liquor license to the prospective purchaser, the liquor license issued to the prospective purchaser shall be deemed to be

forfeited, and the number of authorized liquor licenses for said license classification shall automatically be reduced by one in accordance with section 3-3-8 of this chapter. In addition, if the foregoing should occur, and if the initial liquor license holder should apply for the reissuance of his/her/their/its liquor license, should said liquor license be reissued to the initial liquor license holder, the initial fee charged for said liquor license shall, provided there has been no change in the ownership interest in the initial liquor license, be calculated based on the transfer fee formula set forth in subsection 3-3-11I4 of this chapter, rather than the initial license fee amount set forth in the schedule referenced in subsection A of this section.

- F. The application filing fee requirements set forth in subsection 3-3-4G of this chapter shall be applicable to any applicant whose license fee is calculated pursuant to subsection C or D of this section. (Ords. 94-9-41, 95-22-92, 96-2-5, 96-10-48, 98-12-59, 00-17-45, 01-07-26, 03-20-82)

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DATE:
CLASS:
APPLICATION FEE:
LIQUOR LICENSE FEE:
*Notes: See Class List
Application Fee: \$250
First Year Liquor License:
\$6,000.00 (upon approval)

V. AFFIDAVIT AND SIGNATURES

Classification Request: _____

APPLICATION FOR LIQUOR LICENSE

To: Sandra Bury, Village President and Liquor Commissioner
9446 South Raymond Avenue
Oak Lawn, IL 60453

I, _____, _____
(Name of Applicant) (Officer)

Of _____, _____
(Name of Corporation) (State of Incorporation)

Corporation, hereby make application for a Retail Liquor Dealer’s License for the purpose of selling and offering for sale at retail, alcoholic liquors, in the Village of Oak Lawn, Illinois, and in accordance with the Municipal Code of the Village of Oak Lawn, Chapter 10, Article IV, Section 3 thereof, and I herewith make the following AFFIDAVIT:

STATE OF ILLINOIS)
COUNTY OF COOK)

AFFIDAVIT

I, _____, am being first duly sworn on oath state as follows:
(Name of Affiant)

1. Affiant’s full name: _____

2. Affiant’s address: _____

3. Telephone number: _____

4. Is applicant a corporation: _____ If yes, give:

A. Affiant’s position in the corporation: _____
(Officer)

B. Name of Corporation: _____

C. Date and State of Incorporation: _____

D. If a foreign corporation, date of its becoming qualified to transact business in Illinois: _____

E. Objects and purposes for which corporation was organized as stated in Charter: _____

F. Names, addresses, telephone numbers, social security numbers, dates of birth, positions, percentages of ownership of officers and directors of the corporation:

Name: _____

Address: _____

Telephone: _____ Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

Name: _____

Address: _____

Telephone: _____ Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

Name: _____

Address: _____

Telephone: _____ Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

Name: _____

Address: _____

Telephone: _____ Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

G. Managers and persons holding 5% or more of the corporate stock:

Name: _____

Address: _____

Telephone: _____ Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

5. Is applicant a co-partnership? _____ If yes, give:

A. Names, addresses, telephone numbers, social security numbers, dates of birth, percentages of ownership.

Name: _____

Address: _____

Telephone: _____ Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

Name: _____

Address: _____

Telephone: _____ Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

B. Date of formation of co-partnership: _____

C.

6. Name, address and telephone number of premises to be operated under license:

7. If applicable, date of filing of the "assumed name" of the business with the County Clerk of Cook County.

_____ (Assumed Name to be Used) _____ (Date of Filing)

8. Does the applicant own the premises for which the license is sought? _____
If yes, give Trust name and number, if any.

9. If applicant is not the owner of the premises, give:

A. Name, address, and telephone number of landlord:

B. Term of written lease, if any:

10. Amount of inventory on premises at present time: \$ _____

11. Has applicant ever made application for a State or local liquor license in the past?

YES _____ NO _____

If yes, was the first application granted, denied or withdrawn? _____

Address of applicant when first application was made: _____

12. Has the applicant ever made and application for a liquor license which has been denied: _____ If yes, give the reasons for the denial.

13. Has the applicant ever had a previous liquor license suspended or revoked?

_____ If yes, state the reasons therefore:

14. If the applicant the holder of a current local retail liquor license? _____

If yes:

A. Current local liquor license # _____

B. Date issued: _____

C. Expiration date: _____

D. Current state liquor license # _____

E. Date issued: _____

F. Expiration Date: _____

G. Date applicant began liquor sales at this place of business: _____

H. Applicant's Retailer Occupational Tax (ROT) Registration number:

I. Applicant's document locator number of his Federal Special Tax Stamp:

J. Is the applicant delinquent in the payment of the Retailer's Occupational Tax (Sales Tax)? _____.

If yes, state the reasons therefore: _____

K. Is the applicant delinquent under the cash beer law? _____

If yes, state the particulars therefore: _____

15. Has the applicant ever been convicted of a gambling offense? _____

If yes, state the particulars thereof: _____

16. Has the applicant ever been convicted of a felony? _____

17. Does the applicant, or any co-partner, stockholder own more than 5% of the outstanding stock, agent or employee of applicant a public official, either elected or appointed? _____ If yes, state the individual's name, office held,

political subdivision, term of office, and relationship to the applicant's business:

18. Affiant further states that:

- A. Applicant has not received or borrowed money or anything else of value, and that he will not receive or borrow money or anything else of value (other than merchandising credit in the ordinary course of business) for a period not to exceed 90 days as expressly permitted under State law, directly or indirectly from any manufacturer, importing distributor or distributor, nor has he been a party to any violation of State law, directly or indirectly by a manufacturer, distributor or importing distributor.
- B. Applicant is a resident of the Village of Oak Lawn and a person of good character and reputation in the community.
- C. If applicant has been convicted of a felony under State or Federal law, he states that he has been sufficiently rehabilitated to warrant the public trust.
- D. Applicant has not been convicted of being the keeper of a house of ill fame, pandering, or other crime or misdemeanor opposed to decency or morality.
- E. Applicant has never had a liquor license issued by the Village of Oak Lawn which has been revoked for cause.
- F. If a co-partnership, all members of such co-partnership are qualified to obtain a license.
- G. If a corporation, all officers, managers, directors and stockholders owning more than 5% of the stock of such corporation, would be eligible to obtain a license, but for the citizenship and residence requirement.
- H. If a corporation, applicant is incorporated in Illinois, or it is a foreign corporation qualified under the Illinois Business Corporation Act to transact business in Illinois.
- I. Any manager or agent who will conduct business on the licensed premises possesses the same qualifications as the license.
- J. Applicant has not been convicted of a violation of any federal or State law concerning the manufacture, possession or sale of alcoholic liquor, nor has applicant forfeited his bond to appear in court to answer charges for any such violation.
- K. Applicant is the beneficial owner of the premises for which the license is sought, or is the holder of a lease thereon, for the full period for which the license is the issued.
- L. Applicant has not been convicted of any gambling offense.
- M. Applicant is not the holder of a Federal gaming device stamp or a Federal wagering stamp issued by the Federal Government for the current tax period.

N. Applicant states he will not violate any of the laws of the State of Illinois or the United States or any ordinances of the Village of Oak Lawn in the conduct of his place of business.

Dated this _____ day of _____, 20_____.

(Corporate Name)

By: _____
(Affiant-title of Officer)

Attest: _____
(Secretary)

STATE OF ILLINOIS)
COUNTY OF COOK)

I, the undersigned Notary public, in and for said county in the State aforesaid, Do HEREBY CERTIFY that _____ of _____ and _____, Secretary, of said corporation, personally known to me to be the same persons whose names subscribed to the foregoing instrument such as _____ And Secretary respectively, appeared before me this day in person and acknowledged that they have signed and delivered the said instrument as their own free and voluntary act of said Company, for the uses and purposes therein set forth; and the said Secretary then and there acknowledges that he, as custodian of the Corporate seal of said Company, did affix the corporate seal of said Company to said instrument as his own free and voluntary act and as the free and voluntary act of said corporation for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this _____ Day of _____ 20_____.

Notary Public