

BID #2011-12

2012 SUPPLY OF STREET LIGHT BULBS & FIXTURES

BIDS MUST BE RECEIVED BY THE FINANCE DEPARTMENT IN THE OAK LAWN MUNICIPAL CENTER NO LATER THAN 3:00 P.M. ON THURSDAY, November 17, 2011. The bids will be opened at approximately 3:45 P.M. in the Auditorium on the 2nd Floor. A Management's final recommendation will be made to the Board of Trustees.

Please review carefully the attached **BID CONDITIONS and DETAILED SPECIFICATIONS**. Please note that any differences must be explained in detail on the Specification Sheet.

The signed Request for Quotation form quoting your total price and the Detailed Specifications Sheet must be returned as instructed under the Bid Conditions in a sealed bid to the office of the Finance Department in the Village Municipal Center, 9446 South Raymond Avenue, Oak Lawn, Illinois, 60453 in order to qualify as a bid.

Village of Oak Lawn
Bid No: 2011-12

BID CONDITIONS

Each proposal shall be submitted in the enclosed envelope which is plainly marked "Sealed Bid".

Proposals received after the time and date specified will not be considered.

Proposals shall be made on the form provided. Failure to do so may constitute grounds for rejection of bid.

Each bidder must state in words and numerals, written in ink without delineations, alterations or erasures, the price he proposes to bid.

Proposals which are incomplete, conditional or which contain additions not called for, alterations or irregularities of any kind may be rejected.

Each bidder shall sign his proposal with his full name and address. In cases where a firm or corporation submits a proposal, it shall be signed with the full name of each member of the firm, or by the name of the officers authorized by its by-laws and its' official seal affixed thereto.

A bidder may withdraw his proposal provided the request is made in writing and delivered to the Finance Department not less than four hours prior to the designated time of the bid opening.

The right to reject any or all bids or to waive any informality for a given bid is reserved by the President and Board of Trustees. It is distinctly understood, and all bids are made subject to the agreement, that the President and Board of Trustees reserve the right to decide which proposals represent the lowest responsible bid.

NOTE: There are no Bid Deposit requirements.

SPECIAL TERMS

PERFORMANCE BONDS REQUIREMENT

Not Required Bond to be submitted in 10 % of contract total

SAMPLE REQUIREMENTS

Not Required To be submitted with bid

DESCRIPTIVE LITERATURE AND TECHNICAL DATA

Not Required To be submitted with bid
 To be submitted with brand substitutions only

PENALTIES

1% off contracted price for each day delivery is late.

Vendor will pay difference between contracted price and price available on the open market for failure to deliver within two weeks of contracted delivery date.

LIGHTING-BULBS/FIXTURES

- 1 The quantities given represent estimates of 2011 usage and may vary greatly for the 2012 contract period.
- 2 The bid price for each type of lamp/fixture must be guaranteed thru the state contract period of 1/1/12 - 12/31/12
- 3 The successful bidder will be guaranteed our business for the said contract period.
- 4 We reserve the right to award a partial contract, although one vendor for all lamps/fixtures is preferred
- 5 All incandescent and florescent lamps must be delivered within two (2) weeks after an order is placed.
- 6 All other lamps/fixtures must be delivered within four (4) weeks after and order is placed.
- 7 Lamps/fixtures ordered, which are not specified in this proposal, must be priced on a discount equal to that of similar lamps quoted
- 8 Full, undamaged, closed cases **ONLY**
- 9 **All prices shall include freight and be F.O.B. VILLAGE OF OAK LAWN, STREET DIVISION**
5532 W. 98th Street, Oak Lawn, IL 60453
Minimum order shall be \$100
- 10 **Bids to include proof of dealers/distributors licenses with entire package**

TO:
 •
 •
 •
 •

REQUEST FOR QUOTATION
 THIS IS AN INQUIRY, NOT AN
 ORDER. PLEASE QUOTE PROMPTLY.

INSTRUCTIONS TO VENDOR

PLEASE QUOTE US PRICE ON
 ITEMS LISTED BELOW. NOTE
 DELIVERY REQUIREMENTS,
 AND STATE FIRM DELIVERY
 DATE.

Finance Department
 Village of Oak Lawn
 9446 S. Raymond Avenue
 Oak Lawn, Illinois 60453

DATE	ADDRESS REPLY TO	REPLY DUE BY	DELIVERY REQUIRED BY	
11/9/11	ENCLOSED GREEN ENVELOPE	THURSDAY, NOVEMBER 17, 2011	AS SPECIFIED	
ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
		BID #2011-12 2012 SUPPLY OF STREET LIGHT BULBS & FIXTURES @3:00 P.M.		
<p>PLEASE SPECIFY UNIT AND TOTAL DOLLAR AMOUNT ON THIS COVER SHEET.</p> <p>Bid must be returned in the enclosed GREEN envelope. (If material does not fit into GREEN envelope, then the GREEN envelope must be affixed to the outside of the envelope used.)</p>				

VENDOR: PLEASE COMPLETE THIS INFORMATION

1. DELIVERY PROMISED
2. F.O.B. POINT
3. TERMS
4. DATE OF QUOTATION

BY _____
 PURCHASING AGENT AUTHORIZED SIGNATURE

REQUISITION NUMBER
 PURCHASE ORDER NUMBER

 VENDOR'S SIGNATURE AND TITLE

**VILLAGE OF OAK LAWN
DEPARTMENT OF PUBLIC WORKS
STREET DIVISION LIGHTING BID**

TYPE	BULBS NEEDED	UNIT COST	TOTAL COST
HR175DX39	12		
LU35/MED	6		
LU50/MED	12		
LU70/MED	12		
LU150/D/MED	6		
LU250 (GE Lamps Only)	100		
LU70 (GE Lamps Only)	24		
LU150/55 (GE Lamps Only)	240		
LU400 (GE Lamps Only)	120		
LU100 (GE Lamps Only)	12		
LU310 (GE Lamps Only)	36		
LU200 (GE Lamps Only)	36		
MVR 175/U	24		
MVR 250/U	24		
MP100/C/U/MED	36		
MP100/U/MED	24		
MP150/C/U/MED	96		
MP150/U/MED	72		
MVR175/U/MED	24		
MVR175/C/U/MED	30		
MVR175/C/U	18		
MVR250/C/U	18		
MVR400/C/U	12		
MVR350 VBU/XHO/PA	12		
F40/CW	60		
F96T12/CW	90		
F96T12/CW/HO	90		
MVR 50/U/MED	24		
S3251 (STACO) 25W FROSTED TUBULAR T10 120V	12		
R-20 (STACO) 50W REFLECTOR BULB 120V	12		

**VILLAGE OF OAK LAWN
DEPARTMENT OF PUBLIC WORKS
STREET DIVISION LIGHTING BID**

TYPE	BULBS NEEDED	UNIT COST	TOTAL COST
PL7/27 008 (PHILIPS #) FLOUR	12		
GE FLOUR ECOLUX XL #F32T8XLSPX41HLEC	240		
150 PAR/FL/120WM	24		
75 PAR/FL/120	24		
EXN - GU7/12V/50W	24		
G.E. #H7553 SEAL BEAM LAMPS 12W-6V	12		
G.E. # 50A/RS 12V	120		
40A/DL SW/4 PK/RP - 120	24		
75A/RS/2/RP - 120MED	24		
100A/RS/XL - 130MED	24		
GE FIXTURES			
GEM2AR15S7M1LMN31 150 HPS	100		
GEMCDL25S3A12FMC31-032 - 250 HPS	48		
GEMDRL40SOA12RMS31 - 400 HPS	24		
REBUILD KITS FOR 150 HPS FIXTURES			
GE GERB 15S 0H - 150W QUAD BALLAST	48		
REBUILD KITS FOR 250/400 FIXTURES			
GE GERB 24S 0A - 250/400W REPL BALLAST	24		
	TOTAL		